

Salinas Valley Adult Education Consortium
Regular Steering Meeting
November 30, 2016 | 3:00 – 5:00 p.m.
Hartnell College, Alisal Campus, Room C-105, 1752 East Alisal, Salinas, CA 93901

AGENDA

- 3:00-3:05 **Sign-in, Call to Order, Establish Quorum, and Approve Agenda**
- 3:05-3:10 **Public Comments**
- 3:10-3:15 **Introductions**
- 3:15-3:30 **Quarter 1 Report** (Eric Becerra)
 - Member spending and progress made in Quarter 1 of FY16-17
- 3:30-3:45 **Data & Assessment Workgroup Report** (Joe DeRuosi)
 - Overview of Workgroup objectives and goals
 - New Student Data requirements and deadlines from the State
 - Recommendation to use CASAS TE as the SVAEC’s official Student Information System (decision due 12/30/16)
- 3:45-4:15 **Data & Accountability Funds Workplan** (Joe DeRuosi)
 - Review and discuss current Workplan Draft
 - Ready to vote? Hold special meeting in December or January to vote? (due 2/20/17)
- 4:15-4:45 **Special Populations Discussion** (Eric Becerra)
 - Discuss current efforts and next steps to serve:
 - Immigrants
 - Adults with Disabilities
 - Currently/Formerly Incarcerated Adults
 - Older Adults
- 4:45-4:50 **Community Partner Event**
 - Discuss format and invitees for event on 2/22 (5-7pm following Steering Meeting)
- 4:50-5:00 **Announcements, Reminders, Updates**
 - Upcoming meetings/events:
 - 12/2 AEBG Webinar on Student Data Collection
 - 12/5 CASAS/TE Meeting
 - 12/5 Data & Assessment Workgroup Meeting
 - 12/7 ASAP Training
 - 12/9 Professional Development Relay (anyone who attended a conference or training this year is urged to present/share)
 - 2/22 Next Regular Steering Meeting
 - 2/22 Adult Ed Community Partner Networking Event
 - Reminders:
 - Member Contracts due to Fiscal Agent
 - Letters re: board-approved designees due if new designees chosen
 - Do NOT move documents or folders in the Google Drive
 - Member or Partner announcements or updates

NOTE: If time permits, there may also be further discussion on the following items related to fund allocation developed at the Special Steering Meeting in October (still working on formal language):

- If a portion of a Member's funds is to be reallocated, it shall be put into the Consortium Shared Fund; it shall not be allocated directly to another Member
- Members may agree to share services with another Member, but not funds; the Consortium must be officially informed of the sharing of services between Members; a non-financial MOU is recommended
- The SVAEC AEBG Funding Request Template shall be used for requesting funds outside of the regular Consortium annual planning period (anything that would result in a change to the current allocation schedule)
- A separate process for progress evaluation and related fund allocation/reallocation shall be established for capital/facilities expenditures