

Salinas Valley Adult Education Consortium Steering Meeting

Wednesday, March 9, 2016 | 3:00-5:00 p.m.

Hartnell College Alisal Campus | 1752 East Alisal Street, Salinas, CA | 831-755-6960

AGENDA

- 3:00-3:05 **Sign-in, Call to Order, and Establish Quorum**
- 3:05-3:10 **Review and Approve Agenda and Minutes**
- 3:10-3:20 **Introductions**
- New Consortium Program Assistant, Adriana Magallanes
 - Guests/newcomers invited to introduce themselves and their organizations (up to 2 minutes each)
- 3:20-3:50 **15-16 Budget & Plan Implementation**
- Outcomes of electronic voting
 - Current budget
 - Plan adjustments and amendments
 - Members provide implementation updates and plan adjustments (up to 3 minutes each)
 - Discuss concerns expressed about member activity alignment with plan
 - Hartnell Building Trades Pre-Apprenticeship Course
 - Other?
- 3:50-4:00 **15-16 Reporting**
- Expenditure reporting requirement changes
 - New invoice and report templates will be distributed due to new state requirements
 - Next quarterly report due April 15
- 4:00-4:25 **16-17 Allocations & Planning**
- Preliminary 16-17 allocations released
 - Review planning, funding, and spending guidelines
 - Consortium Governance and Administration deliverable due May 2
 - 16-17 Annual Plan & Budget planning process and timeline
- 4:25-4:30 **Marketing & Outreach**
- New trailer bill language re: stakeholders
 - Community meetings 2-4 times per year?
 - Advisory Council for the SVAEC with community, industry, student, instructor, administrator, and other representation?
 - Brand and website development beginning
- 4:30-4:50 **Professional Development and PLCs**
- Online workbook for FY15-16 Period 2 professional development activities
 - Out-of-State Travel Request for Approval from State
 - Consortium Director PD activities
 - Reports and key takeaways from participants: Basic Skills PLC, ESL PLC, EL Civics Conference, CASAS Meeting, Hartnell Curriculum Institute, Local CATESOL Chapter Event, other?
 - Upcoming opportunities
- 4:50-5:00 **Final Questions, Discussion, Updates, Reminders**

Next Steering Meeting: **Wednesday, April 13, 2016, 3-5pm, Soledad High School**