

Salinas Valley Adult Education Consortium (SVAEC)

Regular Steering Committee Meeting

June 13, 2018 | 2:30 – 5:30 p.m.

Hartnell College | East Alisal Campus, Room C-212 | 1752 E. Alisal St., Salinas, CA 93905

NOTICE: SVAEC meetings are going paperless!

Please bring laptops or other devices to access meeting documents.

A limited amount of hard copies will be made available, and spare laptops will be available.

Link to meeting documents: <https://tinyurl.com/y8op7mhc>

AGENDA – DRAFT

- 2:30-3:00** Sign In and Refreshments
Member & Partner Program Updates and Announcements (2 minutes max. each)
- 3:00-3:10** Establish Quorum
Begin formal Committee proceedings
Approve agenda and prior meeting minutes
- 3:10-3:20** Public Comments (3 minutes max. each)
- 3:20-3:30** **Action Items:**
- Vote on Members' proposed 18-19 activities
 - Vote on Shared/Collaborative Consortium 18-19 activities
 - Vote on use of 18-19 COLA allocation
- 3:30-4:40** **Discussion Items:**
- Carryover funds policies and projections
 - Funding Process development
 - Planning Process for Three-Year Plan
- 4:40-4:50** **Information Items:**
- State updates
 - Director updates
- 4:50-5:00** **Announcements & Reminders:**
Reminders:
- June 15 – Member carryover projections due to Consortium
 - June 30 – Director must certify Member Q3 expenditure reports in NOVA
 - July 16 – Q4/EOY expenditure reports and invoices due to Consortium
 - July 16 – Q4/EOY progress reports due to Consortium
 - August 1 – Q4/EOY student data reports due to State in TE
 - August 15 – Member draft 18-19 budgets due to Consortium
- 5:00-5:30** Networking

Next regular Steering Committee Meeting: July 25, 2018, 2:30-5:30 p.m.