

Salinas Valley Adult Education Consortium (SVAEC)
Special Steering Committee Meeting
September 12, 2018 | 1:00 – 4:00 p.m.
Fairview Middle School | Room B | 401 4th Street, Gonzales, CA 93926

NOTICE: SVAEC meetings are going paperless!

Please bring laptops or other devices to access meeting documents. Spare laptops will be made available.

Link to documents for this meeting: <https://tinyurl.com/yd9gyhk7>

AGENDA

Notes:

- Lunch will be provided. Please arrive early to sign in, get lunch, and be seated.
- A majority of Designees (5 out of 7) must be present for voting to take place, unless the action item pertains to allocation of funds, in which case quorum needed is 7 out of 7.

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| 1:00 – 1:05 | Call to order, establish quorum, approve agenda
➤ <i>Action Item:</i> Vote to approve the meeting agenda |
| 1:05 – 1:15 | Prior Meeting Minutes – Review drafts and approve
➤ <i>Action Item:</i> Vote to approve minutes from the 6.13.18, 7.25.18, 8.8.18, and 8.22.18 Steering Committee Meetings |
| 1:15 – 1:25pm | Introductions and Announcements |
| 1:25 – 1:30pm | Public Comments |
| 1:30 – 1:35pm | New Activities – Approve new activities to be added to Member 18-19 Plans
➤ <i>Action Item:</i> Vote to approve 2 new activities for South Monterey County Joint Union High School District: a new basic literacy course and an evening security guard |
| 1:35 – 2:15pm | 18-19 Budgets – Review final drafts and approve
➤ <i>Action Item:</i> Vote to approve the 18-19 Budgets for each Member District and for the Shared Consortium Funds |
| 2:15 – 3:00pm | Fund Allocation – Discuss and decide on use of \$100,000 from Shared Consortium Funds
➤ <i>Action Item:</i> Vote to use funds for collaborative activities such as Member data support and professional development and/or for distribution to Members via a competitive process (specific actions/motions have not yet been officially proposed) |
| 3:00 – 3:10pm | Break |
| 3:10 – 3:50pm | Planning – Begin discussion and planning for new 3-Year Plan by reviewing the preliminary findings from the regional needs assessment and other data |
| 3:50 – 4:00pm | Reminders and Final Questions/Comments <ul style="list-style-type: none">• Past due: 17-18 Q4/EOY Expenditure Reports due in NOVA• 9/26: Next Regular Steering Committee Meeting• 9/30: Member 18-19 Workplans (budgets + activities) due in NOVA |