

**Salinas Valley Adult Education Consortium (SVAEC)**  
**Regular Steering Committee Meeting**  
**November 28, 2018 | 2:30 – 5:30 p.m.**  
**SMCJUHS District Office | 800 Broadway Street, King City, CA 93930**

***NOTICE: SVAEC meetings are going paperless!***

*Please bring laptops or other devices to access meeting documents. Spare laptops will be made available.*

*Link to documents for this meeting: <https://tinyurl.com/yd9gyhk7>*

**AGENDA – DRAFT**

NOTE: There are no major action items on the agenda for this meeting. Regardless, Member Districts must provide notification at least 5 days prior to the meeting if there will be no Designee present (per a new bylaw approved at the 9.26.18 meeting).

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| <b>2:15 – 2:30</b> | <b>Sign-in &amp; refreshments</b>   |
| <b>2:30 – 2:35</b> | <b>Call to order; establish quorum; introductions</b>   |
| <b>2:35 – 2:40</b> | <b>Approve meeting agenda and prior meeting minutes</b> <ul style="list-style-type: none"><li>➤ <i>Action Item:</i> Vote to approve the meeting agenda</li><li>➤ <i>Action Item:</i> Vote to approve minutes from the 10.24.18 Steering Committee Meeting</li></ul> |
| <b>2:40 – 2:50</b> | <b>Public comments</b> ( <i>3 minutes max per person</i> )  |
| <b>2:50 – 3:20</b> | <b>Member &amp; Partner program updates &amp; announcements</b> ( <i>3 minutes max per agency</i> )   |
| <b>3:20 – 3:30</b> | <b>Partner presentation</b> ( <i>tentative</i> )  |
| <b>3:30 – 4:30</b> | <b>Discussion items</b> <ul style="list-style-type: none"><li>• Review &amp; discussion of proposals for additional funding</li><li>• 3-Year Planning Process</li></ul>   |
| <b>4:30 – 4:55</b> | <b>Information items</b> <ul style="list-style-type: none"><li>• Q1 expenditure reports</li><li>• New program area reports</li><li>• General Director updates</li></ul>   |
| <b>4:55 – 5:00</b> | <b>Final questions, comments, and reminders; adjourn</b>  |
| <b>5:00 – 5:30</b> | <b>Networking</b>   |

Next Regular Steering Committee Meeting: **January 23, 2019**