

Salinas Valley Adult Education Consortium (SVAEC)
Regular Steering Committee Meeting
August 7, 2019 | 2:30 – 5:30 p.m.
Hartnell College, East Alisal Campus | 1752 E. Alisal Street, Salinas, CA 93905 | Room C-107

NOTICE: SVAEC meetings are going paperless!

Please bring laptops or other devices to access meeting documents. Spare laptops will be made available.

Link to documents for this meeting: <https://tinyurl.com/yd9gyhk7>

NOTES:

- All Member Districts must provide notification to the Director at least five (5) days prior to the meeting if there will be no Designee present at the meeting (in person or virtually).
- Agenda items must be submitted to the Director five (5) days prior to the meeting.

AGENDA

2:15 – 2:30	Sign-in & refreshments
2:30 – 2:35	Call to order; establish quorum; introductions
2:35 – 2:40	Review meeting agenda and prior meeting minutes
2:40 – 2:50	Public comments (<i>3 minutes max per person</i>)
2:50 – 3:15	Member & Partner program updates & announcements (<i>3 minutes max per agency</i>)
3:15 – 4:00	Action Item <ul style="list-style-type: none">➤ Vote on the 19-20 Consortium Annual Plan
4:00 – 4:40	Discussion Items <ul style="list-style-type: none">➤ 19-20 Annual Plan Implementation<ul style="list-style-type: none">○ Outreach, Marketing, and Recruitment○ PLCs, Workgroups, Subcommittees○ Professional Development○ Other Activities➤ Utilization of additional CAEP funds➤ 19-20 Member MOU (<i>if time allows</i>)
4:40 – 4:50	Information Items <ul style="list-style-type: none">➤ NOVA: Allocation Amendments, Budget Revisions, and Expenditure Reports➤ Director's Report (<i>if time allows</i>)
4:50 – 5:00	Final questions, comments, and reminders; adjourn
5:00 – 5:30	Networking

Next Steering Committee Meeting: September 25, 2019 at 2:30 p.m.