

Attendees

SVAEC Official Member Designees (board-approved, with voting power)	School/District	Present	Absent
Candice McFarland <i>Director, College & Career Readiness</i>	Gonzales Unified School District (GUSD)	X	
Yvette Irving Interim Superintendent	Gonzales Unified School District (GUSD)	X	
Ana Gonzalez <i>Director, Continuing Education</i>	Hartnell College	X	
Clint Cowden <i>Dean, CTE & Workforce Development</i>	Hartnell College		X
Kathy Mendelsohn <i>Dean, Languages and Learning Support Resources</i>	Hartnell College		X
Joe DeRuosi <i>Coordinator, College & Career Readiness</i>	Monterey County Office of Education, Alternative Ed. (MCOE)	X	
Christopher Devers <i>Senior Director, Alternative Education</i>	Monterey County Office of Education, Alternative Ed. (MCOE)		X
Margarita Palacios <i>Assistant Principal, Educational Options</i>	North Monterey County Unified School District (NMCUSD)	X	
Emily Tsai Brownfield <i>Director, 21st Century Learning & Innovation</i>	North Monterey County Unified School District (NMCUSD)	X	
Kari Yeater <i>Superintendent</i>	North Monterey County Unified School District (NMCUSD)		X
Ana Aguillon <i>CBO / Manager of Business Services</i>	Salinas Union High School District (SUHSD)		X
Graciela Hidalgo <i>Manager of Fiscal Services</i>	Salinas Union High School District (SUHSD)		X
Tatiana Roganova <i>Director</i>	Salinas Adult School (SUHSD)	X	
Jeff Lopez <i>Principal, Community Education Center</i>	Soledad Unified School District (SUSD)	X	
Francisco Pinedo <i>Lead Teacher, Adult Education</i>	Soledad Adult School (SUSD)		X
Paige Leebrick <i>Coordinator, Alternative Education</i>	South Monterey County Adult School (SMCJUHS)		X
Dr. Jonathan Sison <i>Director, Educational Services</i>	South Monterey County Joint Union High School District (SMCJUHS)		X

Other SVAEC & Member District Representatives	District/School	Present
Ana Mendoza, <i>Lead Teacher</i>	Gonzales Adult School (GUSD)	X
Julia Mena, <i>Outreach Specialist, HEP</i>	Hartnell College	X
Laura Zavala, <i>Director, HEP</i>	Hartnell College	X
Stephen Carrillo, <i>Program Assistant I</i>	Hartnell College	X

Greg Ludwa, <i>Teacher</i>	Monterey County Office of Education, Alternative Ed. (MCOE)	X
Jani Davis, <i>Program Specialist ESL</i>	Salinas Adult School (SUHSD)	X
Sue Landesman, <i>Program Specialist ABE/HSE</i>	Salinas Adult School (SUHSD)	X
Alicia Gregory, <i>Program Assistant</i>	SVAEC	X
Kristen Arps, <i>Director</i>	SVAEC	X

Community Partners / Guest	Organization	Present
Rebecca Smithers, <i>Prosperity Planner</i>	Goodwill Central Coast	X
Cathy Andrews, <i>Senior Librarian</i>	Salinas Public Libraries	X

Meeting was called to order at 2:41pm by Kristen Arps, SVAEC Director.

I. Member and partner program updates and announcements

- a. Margarita Palacios (North Monterey County): NMC has moved its Spanish Basic Literacy course to Saturdays from 5-8pm at the library in response to requests from students. They are in their second week and will continue to track attendance.
- b. Laura Zavala (HEP, Hartnell College): HEP recently received a grant which will allow them to further expand into South Monterey County. They are currently planning to start a cohort in South County for Spring 2019, in Greenfield potentially. They are looking for space to run programming for approximately 20 students in the evenings.
- c. Cathy Andrews (Salinas Public Libraries): The library recently hosted Career Vision workshops which were very successful; currently looking into having them come back for a second time in the spring. The library would like to partner with the Adult Schools to assist students with job searches and career readiness. Cathy also announced that Peter Nathaniel Malae, a Steinbeck fellow, has a new book coming out. He will be at the Steinbeck Library on Nov 13th doing a book reading and signing.
- d. Tatiana Roganova (Salinas Adult School): SAS has hired a teacher for their Project Search program. Their Career Advisor position was posted to Ed Join; position should be filled with someone who is bilingual and has a teaching credential.
- e. Greg Ludwa (MCOE): The jail program has started a Bike Mechanics program in the F-wing; currently 4 people are enrolled in the course. Restored bikes will be donated to foster and homeless youth.
- f. Ana Mendoza (Gonzales): They have created a relationship with their local food bank; food will be delivered to the school and then distributed during the students' break. They will be replicating this model in Greenfield, as well. They also presented at the Loaves Fishes and Computers event, sharing their current partnership to host digital literacy workshops for families.
- g. Ana Gonzalez (Hartnell): They have started noncredit ESL classes in the Monterey County Jail and are working with Monterey County Youth Center to offer an ethnic studies course.

II. Partner presentation

- a. Becky Smithers, Regional Prosperity Planner with Central Coast Goodwill Industries presented about her new position and program. She works with clients to set goals which allow them to achieve economic self-efficiency. Services are available to anyone, no matter what their citizenship status is. They have support in English and Spanish and they serve anyone over the age of 18 who lives in Monterey County.

III. Quorum, Agenda, Minutes

- a. When formal committee proceedings commenced quorum was established with 6 out of 7 districts represented by Designees (Designee from South Monterey County absent).
- b. Agenda for the 10.24.18 Regular Steering Committee Meeting was approved. Vote: Ana Gonzalez motioned to approve the agenda; Tatiana Roganova seconded the motion; no discussion; 6 out of 6 designees present voted in favor; motion approved.
- c. Minutes from the 9.26.18 Regular Steering Committee Meeting were approved. Vote: Joe DeRuosi motioned to approve the minutes; Jeff Lopez seconded the motion; no discussion; 5 out of 6 designees present voted in favor; 1 abstained (Gonzales); motion approved.

IV. Information Items

- a. Upcoming deliverable due dates and requirements were reviewed for Members, including the 18-19 Member Workplans in NOVA and the Q1 Student Data Reports due in TE.
- b. Information was provided to Members about new State reporting requirements for the Adult Education Program. Members must report hours of instruction by program area and other funding sources for adult education. This will provide the State with a clearer picture of the total cost of adult education services. Member requested that more guidance be given and more information about the purpose/rationale of these new requirements (particularly for communicating these requirements to their districts). All Members were encouraged to participate in the November 7 AEP Webinar about these new requirements.

V. Discussion Items

a. Reallocation of \$100K of Shared Consortium Funds

- i. Members discussed ideas for the reallocation of Shared Consortium Funds; possibilities included collaborative activities like professional development, dividing the funds equally or proportionately, and a funding proposal process. After discussion, Designees agreed to hold an internal proposal process for reallocation of shared funds with the following guidelines:

1. The proposal template and rubric created in 17-18 by the Accountability Workgroup would be used/piloted.
2. Proposals would be due by 5pm, Monday, November 19, 2018.
3. Funds must be utilized by December 31, 2019.
4. Proposals may be submitted by individual Member Districts or by multiple Member Districts or by anyone for collaborative Consortium projects/activities.
5. Any member who does not submit a proposal will not have another opportunity to request these funds.
6. Members agreed that a committee comprised of students, staff, and/or partners would review and score the proposals and make recommendations for the allocation of funds.
7. The Steering Committee will consider the committee's recommendations at the 11.28.18 Steering Meeting and then vote on which proposals would be awarded.

Meeting was adjourned at 5:11 p.m.

Minutes prepared by Alicia Gregory and Kristen Arps.