



**Salinas Valley Adult Education Consortium (SVAEC)
Regular Steering Committee Meeting
October 20, 2021 | 2:30 – 5:00 p.m.
VIRTUAL AND IN-PERSON MEETING**

Zoom Meeting Link & Dial-In:

<https://cccconfer.zoom.us/j/91341122633> | Dial: +1 669 900 6833, Meeting ID: 913 4112 2633

Meeting materials in public Google Drive folder:

<https://tinyurl.com/SVAEC-21-22>

In-person Meeting Information: Building E, Room 112, Hartnell College, 411 Central Avenue, Salinas, CA 93901

NOTES:

- Agenda items must be submitted to the Director five (5) days prior to the meeting.
- All Member Districts must provide notification to the Director at least five (5) days prior to the meeting if there will be no Designee present at the meeting (in person or virtually).

AGENDA

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| 2:30 – 2:40 | Call to order <ul style="list-style-type: none">• Roll call/establish quorum• Guest introductions• Approve meeting agenda and prior meeting minutes |
| 2:40 – 2:50 | Public Comments (<i>3 minutes max per person – anyone is welcome to speak and/or type comments in the chat box of the Zoom meeting</i>) |
| 2:50 – 3:10 | Member & Partner Program Updates & Announcements (<i>2 minutes max per agency</i>) |
| 3:10 – 3:40 | Action Items <ul style="list-style-type: none">• Brown Act• Proposals on how to spend \$42K• Bylaws• Agenda for Administrators' Retreat• Focal Points: equity, student leadership, apprenticeship, others? |
| 3:40 – 4:40 | Discussion Items <ul style="list-style-type: none">• Presentation: Sergio Ramos, California Conservation Corps• Presentation: Rosio Pedroso, Pedroso Consulting |
| 4:40 – 4:50 | Information Items (<i>if time allows</i>) <ul style="list-style-type: none">• PLC Update• CAEP Summit, October 26 – 28, 2021• SVAEC Administrators Retreat, October 22, 2021 |
| 4:50 – 5:00 | Final questions, comments, and reminders; adjourn <ul style="list-style-type: none">• TE Users Meeting: October 21, 2021 at 2:30 p.m.• PLC Meeting: TBA• Oct 27: Q1 Invoices due to Director |



- **Oct 29:** 21/22 Member Program Year Budget and Work Plan certified by Consortia in NOVA
- **Oct 29:** Student data due in TOPSPro
- **Oct 29:** Employment and Earnings Follow-up Survey
- **Oct 29:** Q1 Expenditure Reports due to Consortium in Smartsheets

Next Regular Steering Committee Meeting: **November 17, 2021 at 2:30 p.m. (virtual and in person)**