



Salinas Valley Adult Education Consortium (SVAEC)
Regular Steering Committee Meeting Minutes **DRAFT**
January 19, 2022, 2:30-5:00 p.m.
Location: Virtual via ZOOM and In-Person Meeting

Meeting documents can be found in these 2 locations:
 Shared Google Drive folder – <https://tinyurl.com/yd9gyhk>
 SVAEC website – <https://svaec.org/steering-committee/>

SVAEC Member Designees:

Member Designees	District/School
Candice Camacho <i>Director, College & Career Readiness</i>	Gonzales Unified School District (GUSD)
Laura Zavala, <i>Grant Project Director</i>	Hartnell College, HEP
Margarita Palacios <i>Assistant Principal, Educational Options</i>	North Monterey County Unified School District (NMCUSD)
Tatiana Roganova <i>Director, Salinas Adult School</i>	Salinas Union High School District (SUHSD)
Francisco Pinedo <i>Lead Teacher, Adult Education</i>	Soledad Unified School District (SUSD)
Paige Leebrick <i>Coordinator, Alternative Education</i>	South Monterey County Joint Union High School District (SMCJUHS)

Proxies for Member Designees:

Proxy	District/School
Gloria Adame, <i>Teacher</i> (Proxy for Candice Camacho)	Gonzales Unified School District (GUSD)
Greg Ludwa, <i>Curriculum & Math Senior Teacher</i> (Proxy for Joe DeRuosi)	Monterey County Office of Education (MCOE)

Others in Attendance:

Other	District/School/Organization
Ivan Pagan, <i>SVAEC Director</i>	SVAEC
Maria De Leon, <i>Program Assistant I</i>	SVAEC
Christian Regalado, <i>Program Assistant II</i>	SVAEC
Rosio Pedroso	Pedroso Consulting
Cathleen Andrews, <i>Senior Librarian</i>	Salinas Public Library
Ana Mendoza, <i>ESL Specialist</i>	Salinas Adult School
Maritza Correa, <i>ESL Teacher</i>	Salinas Adult School
Robert B. Gomez, <i>ESL Instructor</i>	Salinas Adult School
Katie Brown, <i>Founder & Chief Education Officer</i>	EnGen
Miranda Loos, <i>Director of Partnership</i>	EnGen
Richard Chapman, <i>Ag Instructor</i>	Hartnell College
Clint Cowden, <i>Dean of CTE</i>	Hartnell College



Minutes:

Time (p.m.)	Agenda Item	Description
2:33	Call to Order	Ivan Pagan, Director of the Salinas Valley Adult Education Consortium (SVAEC), called the meeting to order at 2:33 p.m.
2:34	Roll Call	South Monterey County: present Soledad: present Gonzales: present MCOE: present as of 2:45 p.m. Salinas: present Hartnell: present North Monterey County: present Quorum = 6 members. Quorum was present. Quorum is 5 members.
2:36	Approval of Agenda	Motion to approve today's agenda with one change: change of order for Rosio Pedroso's presentation (moved to 3:30 p.m.). First: South Monterey County Second: Salinas All in agreement (6/6). No abstentions. Motion carries.
2:41	Approval of Minutes	Motion to approve minutes of November 17, 2021, meeting. First: South Monterey County Second: North Monterey County All in agreement (6/6). No abstentions. Motion carries.
2:42	Introductions	All attendees were asked to type their name and agency in the Zoom meeting chat box or, if calling in by phone, to speak their name and agency.
2:43	Public Comments	Cathy Andrews, Senior Librarian from Salinas Public Library, presented about the following new services: English Conversation Group, Wednesdays from 4:30-5:30 p.m. at El Gabilan Branch, for intermediate and advanced speakers, and English Study Group, Saturdays from 11:00 a.m.-12:30 p.m. at Cesar Chavez Branch.
2:45	Member & Partner Program Updates & Announcements	Reports were presented by the following: South Monterey County Soledad Gonzales MCOE Salinas Hartnell North Monterey County SVAEC
3:23	Action Item: Brown Act	Motion to continue holding hybrid meetings under AB 361. First: South Monterey County Second: Salinas All in agreement (7/7). No abstentions. Motion carries.
3:30	Presentations	The following presentations were given: <ul style="list-style-type: none"> • Presentation: <i>Survey Administration Update</i>, Rosio Pedroso, Pedroso Consulting • Presentation: <i>HyFlex Learning and Adult Ed</i>, Robert B. Gomez



		<ul style="list-style-type: none"> • Presentation: <i>Unlocking Opportunity for ELLs</i>, Katie Brown, EnGen • Presentation: <i>Mechatronics</i>, Richard Chapman and Clint Cowden Presentations available in the shared Google folder .
3:25 4:22	Discussion Items	The following items were discussed: <ul style="list-style-type: none"> • Short-term Career Training • District plans in response to Omicron variant
4:36	Information Items	The following items were shared: <ul style="list-style-type: none"> • PLC Update: meeting 3rd week of February • TE Users Update: meeting before February 16th • Schedules: 22-23 SVAEC Timelines and 22-23 Steering Committee Meetings Dates
4:42	Final Questions, Comments, and Reminders	The following items were shared: <ul style="list-style-type: none"> • TE Users Meeting: TBA • PLC Meeting: TBA • Jan 31: Student Data due in TOPSPro (Q2)
4:43	Next Meeting	February 16, 2022, at 2:30 p.m. (virtual and in person)
4:45	Adjournment	Motion to adjourn the meeting. First: MCOE Second: Salinas All in agreement (7/7). No abstentions. Motion carries. Meeting was adjourned at 4:45.

Abbreviations:

Agency/District Short Name	Full Name
North Monterey County	North Monterey County Unified School District (NMCUSD)
Hartnell	Hartnell College
Salinas	Salinas Union High School District (SUHSD)
MCOE	Monterey County Office of Education (MCOE)
Gonzales	Gonzales Unified School District (GUSD)
Soledad	Soledad Unified School District (SUSD)
South Monterey County	South Monterey County Joint Union High School District (SMCJUHS)

Minutes prepared by Maria De Leon and Ivan Pagan.