



**Salinas Valley Adult Education Consortium (SVAEC)
Regular Steering Committee Meeting
April 20, 2022 | 2:30 – 5:00 p.m.
VIRTUAL AND IN-PERSON MEETING**

Zoom Meeting Link & Dial-In:

<https://cccconfer.zoom.us/j/91341122633> | Dial: +1 669 900 6833, Meeting ID: 913 4112 2633

Meeting materials in public Google Drive folder:

<https://tinyurl.com/SVAEC-2021-22>

In-person Meeting Information: Building R, Hartnell College, 14 Cypress Street, Salinas, CA 93901

NOTES:

- Agenda items must be submitted to the Director five (5) days prior to the meeting.
- All Member Districts must provide notification to the Director at least five (5) days prior to the meeting if there will be no Designee present at the meeting (in person or virtually). Designees may assign a proxy to attend in their absence.

AGENDA

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| 2:30 – 2:40 | Call to order <ul style="list-style-type: none">• Roll call/establish quorum• Guest introductions• Approve meeting agenda and prior meeting minutes |
| 2:40 – 2:50 | Public Comments (<i>3 minutes max per person – anyone is welcome to speak and/or type comments in the chat box of the Zoom meeting</i>) |
| 2:50 – 3:10 | Member & Partner Program Updates & Announcements (<i>2 minutes max per agency</i>) |
| 3:10 – 3:40 | Action Items <ul style="list-style-type: none">• Brown Act• Approve CFAD |
| 3:40 – 4:40 | Discussion Items <ul style="list-style-type: none">• Presentation: Proyecto Léeme: The Key to Infinite Opportunities (Libby McMahon, Executive Director, Read to Me Project)• Presentation: Transform Your Life Day (Dana Howard, CORE Director, California Conservation Corp)• Collaboration with Rancho Cielo (Christopher Devers, Chief Executive Officer)• Presentation of first draft of 22-23 work plans and budgets• Three-year plan update (due June 2022)• COABE Conference: Anything interesting come up? |
| 4:40 – 4:50 | Information Items (<i>if time allows</i>) <ul style="list-style-type: none">• PLC Update• TE Users Update• Fiscal Agreements approved by Hartnell's Governing Board |
| 4:50 – 5:00 | Final questions, comments, and reminders; adjourn <ul style="list-style-type: none">• TE Users Meeting: TBA• PLC Meeting: April 21, 2022 at 3:00 p.m.• April 30: Student Data in TOPSPro (Q3)• April 30: Employment and Earnings Follow-up Survey |



- **May 2:** CFAD for 2022-23 due in NOVA
- **May 16:** Final Drafts of Member 2022-23 Workplans due to Director (budgets & activities; for approval on 5/18)

Next Regular Steering Committee Meeting: **May 18, 2022, at 2:30 p.m. (virtual and in person)**