



**Salinas Valley Adult Education Consortium (SVAEC)
Regular Steering Committee Meeting
June 15, 2022 | 2:30 – 5:00 p.m.
VIRTUAL AND IN-PERSON MEETING**

Zoom Meeting Link & Dial-In:

<https://cccconfer.zoom.us/j/91341122633> | Dial: +1 669 900 6833, Meeting ID: 913 4112 2633

Meeting materials in public Google Drive folder:

<https://tinyurl.com/SVAEC-2021-22>

In-person Meeting Information: Building R, Hartnell College, 14 Cypress Street, Salinas, CA 93901

NOTES:

- Agenda items must be submitted to the Director five (5) days prior to the meeting.
- All Member Districts must provide notification to the Director at least five (5) days prior to the meeting if there will be no Designee present at the meeting (in person or virtually). Designees may assign a proxy to attend in their absence.

AGENDA

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| 2:30 – 2:40 | Call to order <ul style="list-style-type: none">• Roll call/establish quorum• Guest introductions• Approve meeting agenda and prior meeting minutes |
| 2:40 – 2:50 | Public Comments (<i>3 minutes max per person – anyone is welcome to speak and/or type comments in the chat box of the Zoom meeting</i>) |
| 2:50 – 3:10 | Member & Partner Program Updates & Announcements (<i>2 minutes max per agency</i>) |
| 3:10 – 3:40 | Action Items <ul style="list-style-type: none">• Brown Act• Approve revised 2022-23 Allocation Schedule• Cancel July Steering Committee meeting (tentative)• Approve 2022-23 schedule of SVAEC PLC meetings |
| 3:40 – 4:40 | Discussion Items <ul style="list-style-type: none">• Presentation: Charles Casey, T-Mobile Education• Presentation: Joe DeRuosi, Director of College/Career/CTE• Tatiana's bridge program• Community feedback for Three-Year Plan (4:00 p.m.)• Three-Year Plan update• Dual Enrollment for adult students (CCAP vs. Non-CCAP) |
| 4:40 – 4:50 | Information Items (<i>if time allows</i>) <ul style="list-style-type: none">• PLC Update• TE Users Update |
| 4:50 – 5:00 | Final questions, comments, and reminders; adjourn <ul style="list-style-type: none">• TE Users Meeting: June 23, 2022 at 3:00 p.m.• PLC Meeting: June 21, 2022 at 3:30 p.m.• 6/30: Q3 Expenditure Reports certified by Director in NOVA• 6/30: End of Q4 |



- **6/30:** End of fiscal year – prepare to submit final expenditure reports, invoices, progress reports, and data
- **7/6:** Q4/EOY Invoices due to Director (for reimbursement from Shared Consortium Funds, if applicable)
- **7/15:** Student Data due in TOPSPro (Q4) FINAL (April 1 – June 30)
- **7/20:** Regular Steering Committee Meeting (tentative)
- **7/27:** EOY/Q4 Expenditure Reports due to Consortium in SmartSheets (July 1 – June 30)
- **7/27:** EOY/Period 2 Narrative Progress Report due to Director (template provided)
- **7/27:** Member 22-23 Workplans due to Director (revised drafts based on revised allocation)
- **8/1:** Employment and Earnings Follow-up Survey
- **8/17:** Regular Steering Committee Meeting
- **8/17:** Approve Consortium 22-23 Annual Plan

Next Regular Steering Committee Meeting: **July 20, 2022, at 2:30 p.m. (tentative) and August 17, 2022, at 2:30 p.m. (virtual and in person)**