



**Salinas Valley Adult Education Consortium (SVAEC)**  
**Regular Steering Committee Meeting Minutes**  
**May 18, 2022, 2:30-5:00 p.m.**  
**Location: Virtual via ZOOM and In-Person Meeting**

Meeting documents can be found in these 2 locations:

[Shared Google Drive folder](#)

[SVAEC website](#)

**SVAEC Member Designees:**

<b>Member Designees</b>	<b>District/School</b>
Mostafa Ghous <i>Dean, Academic Affairs</i>	Hartnell College
Ana Gonzalez <i>Director, Academic Affairs</i>	Hartnell College
Laura Zavala <i>Grant Project Director HEP</i>	Hartnell College
Tatiana Roganova <i>Director, Salinas Adult School</i>	Salinas Union High School District (SUHSD)
Greg Ludwa <i>Curriculum &amp; Math Senior Teacher</i>	Monterey County Office of Education (MCOE)
Candice Camacho <i>Director, College &amp; Career Readiness</i>	Gonzales Unified School District (GUSD)
Jeff Lopez <i>Principal, Soledad Adult School &amp; Pinnacles Continuation High School</i>	Soledad Unified School District (SUSD)
Francisco Pinedo <i>Lead Teacher, Adult Education</i>	Soledad Unified School District (SUSD)
Paige Leebrick <i>Coordinator, Alternative Education</i>	South Monterey County Joint Union High School District (SMCJUHSU)

**Proxies for Member Designees:**

<b>Proxy</b>	<b>District/School</b>
Jose Yañez, <i>Adult Ed Program Coordinator</i> (Proxy for Margarita Palacios)	North Monterey County Unified School District (NMCUSD)

**Others in Attendance:**

<b>Other</b>	<b>District/School/Organization</b>
Ivan Pagan, <i>Director, Academic Affairs</i>	SVAEC
Maria De Leon, <i>Program Assistant I</i>	SVAEC
Christian Regalado, <i>Program Assistant II</i>	SVAEC
Ana Mendoza, <i>ESL Specialist</i>	Salinas Union High School District (SUHSD)
Cathleen Andrews, <i>Senior Librarian</i>	Salinas Public Library
Kristen Arps, <i>Director of Academic Affairs (MAESTROs &amp; Teacher Pathway Program)</i>	Hartnell College
Gloria Adame, <i>Teacher</i>	Gonzales Unified School District (GUSD)



**Minutes:**

<b>Time (p.m.)</b>	<b>Agenda Item</b>	<b>Description</b>
2:35	Call to Order	Ivan Pagan, Director of the Salinas Valley Adult Education Consortium (SVAEC), called the meeting to order at 2:35 p.m.
2:36	Roll Call	South Monterey County: not present Soledad: not present Gonzales: not present MCOE: not present Salinas: present Hartnell: present North Monterey County: proxy was present <b>Present = 3/7 members.</b> A quorum was not present. Quorum is 5/7 members.
3:29	Approval of Agenda	<b>Motion</b> to approve today's agenda. First: MCOE Second: Salinas All in agreement 5/5. No abstentions. Motion carries.
3:31	Approval of Minutes	<b>Motion</b> to approve minutes of April 20, 2022, meeting. First: Salinas Second: MCOE All in agreement 6/6. No abstentions. Motion carries.
2:37	Introductions	All attendees were asked to type their name and agency in the Zoom meeting chatbox or, if calling in by phone, to speak their name and agency.
2:38	Public Comments	Comments: Cathy Andrews, <i>Senior Librarian</i> from the Salinas Public Library informed the members that adult and youth summer reading sessions will start on July 6. They are wrapping up the digital classes. Citizenship classes will continue in the summer. They are getting ready for summer. They are finalizing some other events and more information will be provided soon.
2:41	Member & Partner Program Updates & Announcements	Reports were presented by the following: South Monterey County Soledad Gonzales MCOE Salinas Hartnell North Monterey County SVAEC
3:45	Action Items	<b>Motion</b> to continue holding hybrid meetings under AB 361. First: MCOE Second: Salinas All in agreement 6/6. No abstentions. Motion carries. <b>Motion</b> to approve Fiscal Year 2022-23 Annual Work Plans and Budgets First: MCOE Second: Soledad All in agreement 6/6. No abstentions. Motion carries. <b>Motion</b> to approve updates made to the SVAEC 2022-23 Part I Timeline First: Salinas Second: South Monterey County All in agreement 6/6. No abstentions. Motion carries
3:12	Presentations	The following presentations were given: Presentation: TPP and MAESTROs (Kristen Arps, Director) Presentations are available in the shared Google <a href="#">folder</a> .



3:00	Discussion Items	The following items were discussed: <ul style="list-style-type: none"> <li>• Survey for Rancho Cielo</li> <li>• Survey to establish baseline data for three-year plan</li> <li>• Childcare</li> <li>• Three-year plan update (due June 2022)</li> <li>• Tatiana’s bridge program</li> <li>• Community feedback for three-year plan</li> </ul>
4:54	Information Items	The following items were shared: <ul style="list-style-type: none"> <li>• PLC Update</li> <li>• TE Users Update</li> </ul>
4:59	Final Questions, Comments, and Reminders	The following items were shared: <ul style="list-style-type: none"> <li>• TE Users Meeting: May 19, 2022, from 3:30 to 4:30 p.m.</li> <li>• PLC Meeting: May 17, 2022, from 3:00 to 5:00 p.m.</li> <li>• June 1: Q3 Expenditure Reports due to State in NOVA (cumulative July 1 – March 31)</li> </ul>
5:00	Next Meeting	June 15, 2022, at 2:30 p.m. (virtual and in person)
5:00	Adjournment	<b>Motion</b> to adjourn the meeting. First: Salinas Second: Soledad All in agreement 5/5. No abstentions. Motion carries. The meeting was adjourned at 5:00 p.m.

**Abbreviations:**

Agency/District Short Name	Full Name
North Monterey County	North Monterey County Unified School District (NMCUSD)
Hartnell	Hartnell College
Salinas	Salinas Union High School District (SUHSD)
MCOE	Monterey County Office of Education (MCOE)
Gonzales	Gonzales Unified School District (GUSD)
Soledad	Soledad Unified School District (SUSD)
South Monterey County	South Monterey County Joint Union High School District (SMCJUHS)

Minutes prepared by Maria De Leon and Ivan Pagan.