



**Salinas Valley Adult Education Consortium (SVAEC)
Regular Steering Committee Meeting
September 21, 2022 | 2:30 – 5:00 p.m.
VIRTUAL AND IN-PERSON MEETING**

Zoom Meeting [Link](#) & Dial-in Info:

Phone: 719-359-4580, Meeting ID: 91021980241

Meeting materials in public Google Drive [folder](#):

In-person Meeting Information: Bldg. R, 14 Cypress Street, Hartnell College, 411 Central Avenue, Salinas, CA 93901

NOTES:

- Agenda items must be submitted to the Director five (5) days prior to the meeting.
- All Member Districts must provide notification to the Director at least five (5) days prior to the meeting if there will be no Designee present at the meeting (in person or virtually). Designees may assign a proxy to attend in their absence.

AGENDA

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| 2:30 – 2:40 | Call to order <ul style="list-style-type: none">• Roll call/establish quorum• Guest introductions• Approve meeting agenda and prior meeting minutes |
| 2:40 – 2:50 | Public Comments (<i>3 minutes max per person – anyone is welcome to speak and/or type comments in the chat box of the Zoom meeting</i>) |
| 2:50 – 3:10 | Member & Partner Program Updates & Announcements (<i>2 minutes max per agency</i>) |
| 3:10 – 3:40 | Action Items <ul style="list-style-type: none">• Brown Act• Approve change in Christian’s allocation of time for FY 22-23 <u>only</u>.<ul style="list-style-type: none">○ 75% SVAEC○ 25% CAI |
| 3:40 – 4:40 | Discussion Items <ul style="list-style-type: none">• Presentation: Alicia Gregory, Accounting Manager, Hartnell College (4:00)• Summary of 2022-25 SVAEC Three-year Plan• Summary of 2022-23 SVAEC One-year Plan• Direct funded vs. fiscal agent models• ECE Apprenticeship<ul style="list-style-type: none">○ Update on pre-apprenticeship○ Potential new pilot sites (Salinas, North County)○ Update on apprenticeship• Discussion about Smartsheets (proposed change in methods)• Q&A time for new directors |
| 4:40 – 4:50 | Information Items (<i>if time allows</i>) <ul style="list-style-type: none">• PLC Update• TE Users Update• CAEP Program Area Reporting memo (see supplemental materials) |



4:50 – 5:00

Final questions, comments, and reminders; adjourn

- TE Users Meeting: TBA
- PLC Meeting: 9/27 @ 3:30 p.m.
- 9/30: 20-21 and 21-22 Member EOY/Q4 Expenditure Reports certified by Director in NOVA
- 9/30: Member 22-23 Workplans and Budget due in NOVA (extended to 10/30 for 2022)
- 9/30: End of Q1
- 10/13: Q1 Expenditure Reports due to Consortium in SmartSheets (July 1 – September 30)
- 10/13: Q1 Student Data Reports due to State via TopsPro Enterprise & MIS (July 1 – September 30)
- 10/25-10/28: CAEP Virtual Summit <https://summit.caladulthood.org/>

Next Regular Steering Committee Meeting: **October 19, 2022, at 2:30 p.m. (virtual and in person.)**