Salinas Valley Adult Education Consortium (SVAEC)
Regular Steering Committee Meeting Minutes
January 18, 2023, 2:30-5:00 p.m.
Location: Virtual via ZOOM and In-Person Meeting

Meeting documents can be found in these 2 locations:
Shared Google Drive folder
SVAEC website

SVAEC Member Designees:

Member Designees	District/School
Ana Gonzalez *Director, Academic Affairs*	Hartnell College
Laura Zavala *Grant Project Director, HEP*	Hartnell College
Burr Guthrie *Director, Salinas Adult School*	Salinas Union High School District (SUHSD)
Victoria Sorensen, *Senior Director, Alternative Education Programs*	Monterey County Office of Education (MCOE)
Mike Kim, *Program Coordinator, Alternative Education Programs*	Monterey County Office of Education (MCOE)
Francisco Pinedo *Lead Teacher, Adult Education*	Soledad Unified School District (SUSD)
Candice Camacho *Director, College & Career Readiness*	Gonzales Unified School District (GUSD)
Sandra Cuevas, *Administrator for Parent Engagement and Adult Education*	North Monterey County Unified School District (NMCUSD)

Proxies for Member Designees:

Proxy	District/School
Gloria Adame *Lead Teacher, Adult Education*	Gonzales Unified School District (GUSD)

Others in Attendance:

Other	District/School/Organization
Ivan Pagan, *Director, Academic Affairs*	SVAEC
Christian Regalado*, Program Assistant II*	SVAEC
Stephanie Borrayo, Program Assistant I	SVAEC
Ana Mendoza, *Instructor*	Salinas Union High School District (SUHSD)
Greg Ludwa *Curriculum & Math Senior Teacher*	Monterey County Office of Education (MCOE)
Araceli Maupin, *Career Advisor*	Salinas Union High School District (SUHSD)
Maribel Hernandez, *Instructor*	Monterey County Office of Education (MCOE)
Roxy Argueta *CASAS Clerk Typist*	Soledad Adult School
Jaimee De Pompeo, *Director*	The Parenting Connection of Monterey County
Dana Howard, *Director*	California Conservation Corps
Ana Mejia, *Recruiter*	California Conservation Corps
Mathias Mulengwa, *Instructor*	Monterey County Office of Education (MCOE)

Minutes:

Time (p.m.)	Agenda Item	Description
2:38	Call to Order	Ivan Pagan, Director, SVAEC, called the meeting to order at 2:38.
2:38	Roll Call	North Monterey County: Present Hartnell: Present Salinas: Present MCOE: Present Gonzales:Present Soledad: Present South Monterey County: Absent **Present = 6/7 members.** A quorum was present. Quorum is 5/7 members.
2:41	Approval of Agenda	**Motion** to approve today's agenda. First: Salinas Second: Soledad Vote: 6/6. No abstentions. Motion carries.
2:44	Approval of Minutes	**Motion** to approve minutes of November 16, 2022, meeting. First: North County Second: Salinas Vote: 6/6. No abstentions. Motion carries.
2:39	Introductions	All attendees were asked to type their name and agency in the Zoom meeting chatbox or, if calling in by phone, to speak their name and agency.
2:46	Public Comments	Ana Mejia: CCC will be presenting. Cathy: Citizenship informational workshop available in English and Spanish in the library. Gloria Adame: Aquarium free for Monterey County & San Benito County from Jan 21st-29th.
2:50	Member & Partner Program Updates & Announcements	Reports were presented by the following: North Monterey County: Report Given Hartnell: Report Given Salinas: Report Given MCOE: Report Given Gonzales: Report Given Soledad: Report Given South Monterey County: Report Not Given SVAEC (Christian's Outreach Report): Report Given
3:31	Action Items	**Motion** to move back to in person meetings with alternating locations and a virtual option. First: Soledad Second: MCOE Vote: 6/6. No abstentions. Motion carries. **Motion** to provide funding for fellows for spring 2023. (Tabled) **Motion** to shorten Steering Committee meetings to 1.5 hours. (Tabled) **Motion** to initiate new workshops: Small Business/Entrepreneurship, Financial Literacy, Transition Workshops for inmates. First: Soledad Second: North County Vote: 6/6. No abstentions. Motion carries.

3:40	Presentations	The following presentations were given: • Presentation: Dana Howard, *Director, CORE, California Conservation Corps* (3:40-3:50) • Presentation: Jaime De Pompeo, *Program Director, The Parenting Connection of Monterey County* (3:50-4:10)
4:45	Discussion Items	The following items were discussed: • Preliminary data on objectives in three-year plan • Applying the carryover legislation (AB 1491) • Opening the conversation on proposed changes to our funding formula • Reviewing our research on the governance models & next steps • Supporting our fellows. • Exploring ideas for using our extra funding. • Update on action items from last meeting.
5:00	Information Items	The following items were shared: ● PLC Update ● TE Users Update
5:00	Final Questions, Comments, and Reminders	The following items were shared: • TE Users Meeting: TBD • PLC Meeting: January 24, 3:30 p.m. • 1/13: Q2 Expenditure Reports due to Consortium in Smartsheets (10/1-12/31) (optional) • 1/13: Q2 Invoices due to Director • 1/13: P1 Narrative Progress Report due to Director • 1/31: Student data due in TOPSPro (Q2) • 1/31: Employment and Earnings Follow-up Survey • Stephanie's workshops: Emergency Planning Workshop & Know Your Rights Workshop • Program Assistant I available for weekly site support
5:06	Next Meeting	February 15, 2023, at 2:30 p.m. (in person with virtual option)
5:06	Adjournment	The meeting was adjourned without a vote due to no quorum. The meeting was adjourned at 5:06 p.m.

Abbreviations:

Agency/District Short Name	Full Name
North Monterey County	North Monterey County Unified School District (NMCUSD)
Hartnell	Hartnell College
Salinas	Salinas Union High School District (SUHSD)
MCOE	Monterey County Office of Education (MCOE)
Gonzales	Gonzales Unified School District (GUSD)
Soledad	Soledad Unified School District (SUSD)
South Monterey County	South Monterey County Joint Union High School District (SMCJUHSD)

Minutes prepared by Stephanie Borrayo & Ivan Pagan.