



Salinas Valley Adult Education Consortium (SVAEC)
Regular Steering Committee Meeting Minutes
February 15, 2023, 2:30-4:00 p.m.
Location: Virtual via ZOOM and In-Person Meeting

Meeting documents can be found in these 2 locations:

[Shared Google Drive folder](#)

[SVAEC website](#)

SVAEC Member Designees:

Member Designees	District/School
Mostafa Ghous <i>Dean, Academic Affairs</i>	Hartnell College
Laura Zavala <i>Grant Project Director, HEP</i>	Hartnell College
Mike Kim, <i>Program Coordinator, Alternative Education Programs</i>	Monterey County Office of Education (MCOE)
Francisco Pinedo <i>Lead Teacher, Adult Education</i>	Soledad Unified School District (SUSD)
Candice Camacho <i>Director, College & Career Readiness</i>	Gonzales Unified School District (GUSD)
Jeff Lopez <i>Principal, Soledad Adult School & Pinnacles Continuation High School</i>	Soledad Unified School District (SUSD)
Sandra Cuevas, <i>Administrator for Parent Engagement and Adult Education</i>	North Monterey County Unified School District (NMCUSD)
Paige Leebrick <i>Coordinator, Alternative Education</i>	South Monterey County Joint Union High School District (SMCJUHS)

Proxies for Member Designees:

Proxy	District/School
Gloria Adame <i>Lead Teacher, Adult Education</i>	Gonzales Unified School District (GUSD)
Araceli Maupin <i>Career Advisor</i>	Salinas Union High School District (SUHSD)

Others in Attendance:

Other	District/School/Organization
Ivan Pagan, <i>Director, Academic Affairs</i>	SVAEC
Stephanie Borrarayo, <i>Program Assistant I</i>	SVAEC
Ana Mendoza, <i>Instructor</i>	Salinas Union High School District (SUHSD)
Greg Ludwa <i>Curriculum & Math Senior Teacher</i>	Monterey County Office of Education (MCOE)
Maribel Hernandez, <i>Instructor</i>	Monterey County Office of Education (MCOE)
Ana Mejia, <i>Recruiter</i>	California Conservation Corps
Ben Grainger <i>Director of Student Affairs, Office of College Readiness</i>	Hartnell College
Maritza Correa, <i>Program Specialist</i>	Salinas Union High School District (SUHSD)
Cathleen Andrews, <i>Senior Librarian</i>	Salinas Public Library
Jocelynn Rios, <i>Educational Liaison II</i>	Monterey County Office of Education (MCOE)
Stephanie Carrillo	Community Member
Virginia Arreola	Community Member



Minutes:

Time (p.m.)	Agenda Item	Description
2:32	Call to Order	Ivan Pagan, Director, SVAEC, called the meeting to order at 2:32.
2:38	Roll Call	North Monterey County: Present Hartnell: Present Salinas: Present MCOE: Present Gonzales: Present Soledad: Present South Monterey County: Not Present Present = 6/7 members. A quorum was present. Quorum is 5/7 members.
2:40	Approval of Agenda	Motion to approve today's agenda. First: MCOE Second: Gonzales Vote: 6/6. No abstentions. Motion carries.
2:41	Approval of Minutes	Motion to approve minutes of January 18, 2023, meeting. First: North Monterey County Second: Gonzales Vote: 6/6. No abstentions. Motion carries.
2:38	Introductions	All attendees were asked to type their name and agency in the Zoom meeting chatbox or, if calling in by phone, to speak their name and agency.
2:43	Public Comments	Comments: Cathy Andrews, Senior Librarian, Salinas Public Library, mentioned the library is now offering citizenship classes. They have a support group for people attending sessions in their native language to help students study.
2:42	Member & Partner Program Updates & Announcements	Reports were submitted to public google doc: https://drive.google.com/drive/folders/1yDZ4m5TQTbHvTD_AHWTwYIUIN-1Rm15r
2:45	Action Items	Motion to change to Bylaws to reflect AB 1491 requirements. First: North Monterey County Second: Soledad Vote: 6 /6. No abstentions. Motion carries. Motion to select fiscal agent or direct funded model. (tabled) Motion to approve \$20,000 for CCAE conference. First: Soledad Second: Gonzales Vote: 7/7. No abstentions. Motion carries. Motion to Approve Salinas Adult School's revised budget. First: Salinas Second: North Monterey County Vote: 7/7. No abstentions. Motion carries.
3:10	Presentations	The following presentations were given: • Presentation: Benjamin Grainger, Director of Student Affairs, Office of College Readiness, Hartnell College (Dual Enrollment for Adult Students, Pilot & Next Steps) (3:00-3:10)
3:36	Discussion Items	The following items were discussed: • Preliminary data on objectives in three-year plan • Proposed legislation on changes to funding formula



3:52	Information Items	<p>The following items were shared:</p> <ul style="list-style-type: none"> • PLC Update • TE Users Update • Stephanie’s workshops: Emergency Planning Workshop & Know Your Rights Workshop • Program Assistant I available for weekly site support • Christian on leave March – May • Christian’s outreach highlights
3:36	Final Questions, Comments, and Reminders	<p>The following items were shared:</p> <ul style="list-style-type: none"> • TE Users Meeting: TBD • PLC Meeting: February 21, 3:30 p.m. • 2/28: Preliminary allocations for 22-23 and 23-24 released today. • 3/1: Q2 Expenditure reports due to State in NOVA. • 3/1: Closeout of 19/20 member funds due in NOVA.
3:57	Next Meeting	March 15, 2023, at 2:30 p.m. (virtual and in person)
3:58	Adjournment	<p>Motion to adjourn the meeting.</p> <p>First: Salinas Second: Soledad Vote: 6/6. The meeting was adjourned at 3:59 p.m.</p>

Abbreviations:

Agency/District Short Name	Full Name
North Monterey County	North Monterey County Unified School District (NMCUSD)
Hartnell	Hartnell College
Salinas	Salinas Union High School District (SUHSD)
MCOE	Monterey County Office of Education (MCOE)
Gonzales	Gonzales Unified School District (GUSD)
Soledad	Soledad Unified School District (SUSD)
South Monterey County	South Monterey County Joint Union High School District (SMCJUHS)

Minutes prepared by Stephanie Borrayo and Ivan Pagan.