



**Salinas Valley Adult Education Consortium (SVAEC)**  
**Regular Steering Committee Meeting**  
**May 15, 2024 | 2:30 – 4:00 p.m.**  
**IN-PERSON AND VIRTUAL MEETING**

Zoom Meeting [Link](#) & Dial-in Info:  
Phone: 669-444-9171, Meeting ID: 870 9009 0842  
Meeting materials in public Google Drive [folder](#)

**Meeting Locations (main location in bold/alternate locations in regular type)**

District	Location
<b>Hartnell Community College District (HCCD)</b>	<b>Soledad Education Center, Room 109</b> <b>1505 Metz Road, Soledad, CA 93960</b>
North Monterey County Unified School District (NMCUSD)	Castro Plaza Family Resource Center, Room 1 10601 McDougall St., Castroville, CA 95012
Salinas Union High School District (SUHSD)	Salinas Adult School, Administration Office 20 Sherwood Drive, Salinas, CA 93906
Gonzales Unified School District (GUSD)	Gonzales Adult School, Room 1 650 Elko St., Gonzales, CA 93926
South Monterey County Joint Union High School District (SMCJUHSD)	Portola Butler High School-Main Office 760 Broadway, King City, CA 93930

**NOTES:**

- Agenda items must be submitted to the Director five (5) days prior to the meeting.
- All Member Districts must provide notification to the Director at least five (5) days prior to the meeting if there will be no designee present at the meeting (in person or virtually).

**AGENDA**

**2:30 – 2:35**

**Call to order**

- Roll call/establish quorum
- Guest introductions
- Approve meeting agenda and prior meeting minutes

**2:35– 2:40**

**Public Comments** (*2 minutes max per person – anyone is welcome to speak and/or type comments in the chat box of the Zoom meeting*)

**2:40-2:45**

**Program Highlights** (*30-second headline for your program, such as an upcoming event, an item of good news, or a student success story*)

**2:45 – 3:00**

**Action Items**

- Motion to approve the final allocation schedule for FY 24-25.
- Motion to approve final drafts of FY 24-25 work plans and budgets.
- Motion to hold a half-day retreat in June/July.
- Motion to approve the participants of the ELL Health Pathways Grant for FY 24-25

**3:00-3:45**

**Discussion Items**

- Presentation: MCBC Programs That Benefit the Community, Paul Farmer, *MCBC COO*
- Possible topics for retreat
- Annual plan (last of this three-year cycle)
- Possible activities for FY 24-25
- Ask to Members: How you can help the Shared Fund in small way



**3:45– 3:55**

**Information Items (if time allows)**

- PLC Update
- TE Users Update
- Timeline for FY 24-25 is submitted for your review and approval at our next meeting
- Stephanie’s workshops: Emergency Planning Workshop & Know Your Rights Workshop
- Christian’s outreach highlights

**3:55-4:00**

**Final questions, comments, and reminders; adjourn**

- TE Users Meeting: TBD
- PLC Meeting: 5/23/24, 1:45 – 3:15 p.m.
- 5/31: Q3 Expenditure Reports due in NOVA\*
- Next Regular Steering Committee Meeting: June 19, 2024, at 2:30 p.m.

**4:00 – 5:00**

**Professional Development**

- Basic Needs Center, Hartnell College: Mario Flores, *Director of Student Affairs, Basic Needs*

**\*IMPORTANT NOTICE TO ALL DIRECTORS:**

At the end of this fiscal year, AB 1491 kicks in. To summarize, member carryover and consortium carryover is limited to 20%. See our Bylaws for details. I’m bringing this up because, once Q4 is posted in September, if you have excessive carryover, it will be too late to do anything about it. Thus, hopefully, you have been diligent, meeting with your accounting folks, and monitoring your spending. **Please take a close look at where you stand and make final adjustments as necessary.**