



**Salinas Valley Adult Education Consortium (SVAEC)
Regular Steering Committee Meeting
June 12, 2024 | 2:30 – 4:00 p.m.
IN-PERSON AND VIRTUAL MEETING**

Zoom Meeting [Link](#) & Dial-in Info:
Phone: 669-444-9171, Meeting ID: 870 9009 0842
Meeting materials in public Google Drive [folder](#)

Meeting Locations (main location in bold/alternate locations in regular type)

District	Location
Hartnell Community College District (HCCD)	Main Campus, Room S218 411 Central Avenue, Salinas CA 93901
South Monterey County Joint Union High School District (SMCJUHS D)	Portola Butler High School-Main Office 760 Broadway, King City, CA 93930

NOTES:

- Agenda items must be submitted to the Director five (5) days prior to the meeting.
- All Member Districts must provide notification to the Director at least five (5) days prior to the meeting if there will be no designee present at the meeting (in person or virtually).

AGENDA

2:30 – 2:35

Call to order

- Roll call/establish quorum
- Guest introductions
- Approve meeting agenda and prior meeting minutes

2:35– 2:40

Public Comments (*2 minutes max per person – anyone is welcome to speak and/or type comments in the chat box of the Zoom meeting*)

2:40-2:45

Program Highlights (*30-second headline for your program, such as an upcoming event, an item of good news, or a student success story*)

2:45 – 3:00

Action Items

- Motion to approve the Timeline for Period I for FY 24-25.
- Motion to hold a half-day retreat in January of 2025.
- Motion to approve the reorganization of the PLC (hold for discussion).
- Motion to form a consortium-wide student council (hold for discussion).

3:00-3:45

Discussion Items

- Plan for reorganization of the PLC
- Consortium-wide student council
- Consortium IDs for students
- Annual plan working group to meet 7/1-8/15

3:45– 3:55

Information Items (*if time allows*)

- PLC Update
- TE Users Update
- I haven't received any official notification of the May Revise.
- Our fiscal agreements for FY 24-25 have been approved.



- Our retreat is postponed until January of 2025.
- We have handed in our proposal for Round 2 of the ELL Healthcare Pathways Grant.
- Stephanie's workshops: Emergency Planning Workshop & Know Your Rights Workshop
- Christian's outreach highlights

3:55-4:00

Final questions, comments, and reminders; adjourn

- TE Users Meeting: TBD
- PLC Meeting: TBD
- 6/28: Q3 Expenditure reports certified by consortium director
- 6/30: End of Q4
- 6/30: End of fiscal year
- 7/1: FY 24-25 begins
- 7/15: Q4 student data due in TOPSpro
- 7/15: Employment and Earnings Follow-up Survey
- 7/31: **Period 2 Narrative Progress Report due to director (1/1-6/30)**
- 7/31: Final Member 24-25 Work Plans and Budgets Due to Director
- 8/15: Annual Plan for 24-25 due in NOVA
- Next Regular Steering Committee Meeting: August 21, 2024, at 2:30 p.m.

4:00 – 5:00

Professional Development

- Derek Papa, *Educational Partnerships Consultant*, Ellii