



**Salinas Valley Adult Education Consortium (SVAEC)
Regular Steering Committee Meeting
August 21, 2024 | 2:30 – 4:00 p.m.
IN-PERSON AND VIRTUAL MEETING**

Zoom Meeting [Link](#) & Dial-in Info:
Phone: 669-444-9171, Meeting ID: 834 0034 6198
Meeting materials in public Google Drive [folder](#)

Meeting Locations (main location in bold/alternate locations in regular type)

| District | Location |
|--|--|
| Hartnell Community College District (HCCD) | Soledad Education Center, Room 109 1505 Metz Rd., Soledad, CA 93960 |
| South Monterey County Joint Union High School District (SMCJUHS D) | Portola Butler High School, Main Office 760 Broadway, King City, CA 93930 |
| Salinas Union High School District (SUHSD) | Salinas Adult School, Room A2 20 Sherwood Place, Salinas, CA 93906 |
| North Monterey County Unified School District (NMCUSD) | Central Bay High School, Room 2 17500 Pesante Road, Salinas, CA 93907 |
| Monterey County Office of Education (MCOE) | MCOE, Student Services Office 901 Blanco Circle, Salinas, CA 93901 |
| Hartnell Community College District (HCCD) | Alisal Campus, HEP Office, Building A 1752 E. Alisal St., Salinas, CA 93905 |

NOTES:

- Agenda items must be submitted to the Director five (5) days prior to the meeting.
- All Member Districts must provide notification to the Director at least five (5) days prior to the meeting if there will be no designee present at the meeting (in person or virtually).

AGENDA

2:30 – 2:35

Call to order

- Roll call/establish quorum
- Guest introductions
- Approve meeting agenda and prior meeting minutes

2:35– 2:40

Public Comments (*2 minutes max per person – anyone is welcome to speak and/or type comments in the chat box of the Zoom meeting*)

2:40-2:45

Program Highlights (*30-second headline for your program, such as an upcoming event, an item of good news, or a student success story*)

2:45 – 3:00

Action Items

- Motion to approve the allocation amendment and the final allocation schedule for FY 24-25.
- Motion to approve the final work plans and budgets for FY 24-25.
- Motion to approve the Annual Plan for FY 24-25.

3:00-3:45

Discussion Items

- Final data on objectives for FY 24-25.
- General timeline for Three-year Plan 2025-2028 (due June 2025).



3:45– 3:55

Information Items *(if time allows)*

- PLC Update
- TE Users Update
- Very Important Documents
 - Timeline FY 24-25
 - Bylaws
 - CAEP Program Guidance
 - CAEP Fiscal Guidance
 - Brown Act Primer
- Update on ELL Healthcare Pathways Grant
- A note on AB 1491: Carryover Legislation
- Stephanie's workshops: Emergency Planning Workshop & Know Your Rights Workshop
- Alejandra's outreach highlights will resume next month.

3:55-4:00

Final questions, comments, and reminders; adjourn

- TE Users Meeting: TBD
- PLC Meeting: TBD
- 9/1 (due 8/30): Q4 Expenditure Report and backup due in NOVA
- 9/1 (due 8/30): Certification of allocation amendment due in NOVA (done!)
- 9/15: Work plan and budget due in NOVA
- Next Regular Steering Committee Meeting (main campus): September 18, 2024, at 2:30 p.m.

4:00 – 5:00

Professional Development

- Introduction of new directors
 - Soledad: Dr. Shann Chu
 - North County: Jose Yanez
 - South County: Dr. Alexander Kirk
 - MCOE: Pending
- For new Directors
 - Introduce yourself and share a little about your background.
 - Do you have any prior experience with adult ed? If so, explain.
 - Do you have any burning questions?
- For old Directors
 - Introduce yourself a share little about your experience with adult ed.
 - Do you have any particular areas of expertise?
 - WIOA II
 - CTE